



# *Barton Hills Elementary*

## *Arrival and Dismissal Procedures*

### **2014-2015**

Arrival and dismissal at Barton Hills can be hectic, but if we all follow these guidelines, we will be able to manage the traffic smoothly and safely. If we all follow these procedures, we can avoid a tragedy and eliminate frustration.

#### **Please use the crosswalks when walking or biking to school!**

Parents and students should **never** walk across the front drive and cross between cars. We have Safety Patrol members to assist you in the crosswalks. Please wait for safety patrol members to enter the crosswalk before crossing. Always obey the crossing guards when crossing Barton Hills Drive. We have bike racks located in the front of the school. For safety, students should use the crosswalk at Barhill and Barton Hills Drive to cross Barton Hills drive and then walk their bikes to the bike racks.

#### **Teacher Parking Lots**

Parents should **never** use the teacher parking lots **in the front and/or back** of the building to pick up or drop off your student or drive through. We have had many near misses as families move between cars and teachers are parking. We have also had some parents move through the lot at high rates of speed, which can be scary.

#### **In the front circle drive**

Please stay in your cars and continue to pull forward as far as possible. When you stop to let children get in or out without pulling all the way up, it causes traffic to back up. In the morning and afternoon, under any circumstances, do not park your car or leave it running to drop off or pick up your child. If you want to walk in the building in the morning, park your car on one of the side streets. After school, please stay in your car. We will bring your child to you. There are safety patrol members to open doors for students and assist them. Students should know how to buckle their own seat belts.

#### **Other Reminders**

Please do not ask students to wait on the playground before or after school as there is no staff supervision.

Students who have not been picked up by 3:00 will be brought into the office, where parents must sign them out.

Students (and parents) should walk their bikes and scooters until they are off school premises. For safety reasons, students may not wear roller blades or heekees on the school premises.

Please be aware of your speed and be considerate of other drivers. Remember that there is a \$200 fine for talking or texting on a cell phone while driving through a school zone. Our front drive through is part of the school zone.

We kindly request that you leave all dogs at home when bringing and picking up students from school. While your dog might be the nicest dog around, unexpected reactions from children, adults, and pets may occur.